

Naugatuck Cultural Council
Cultural Activities and Awareness Committee
Minutes of Meeting - October 9, 2012
Town Hall Mayor's Conference Room, 229 Church Street, Naugatuck

Attendance: Chin Sounanthanam, Bridget Mariano, Delores Turman, Shagufta Zahid, Melissa Leonard, Monroe Webster, Veronica Jimenez, Aaron Williams, Maya Williams, Robin Gerber

The Meeting was called to order at 6:10 p.m. by Les Williams.

A motion was made by Chin and seconded by Melissa to accept minutes of the previous meeting. All approved.

Les reported that the sign advertising the Celebration of People event was placed by the Mayor at the firehouse. The Mayor has also arranged for electricity, a public address system, 25 tables and chairs and he is working on getting a platform for the entertainers. We will also need to get tables from the library on Saturday.

Chin made a poster showing where in the park activities will take place. There will be a section for the children where the Piñata will be set up as well as a soccer area. The entertainment platform and tables for various groups will be set up on the basketball court.

Les asked to establish the number of volunteers that will be available. At present we have 10 committed.

Monroe reported that El Americano food vendor has confirmed. We have not heard back from Dickey's BBQ. Robin will contact them again.

Schedule of entertainment

The committee reviewed times for the entertainers as follows:

Although not written in stone this is a workable time schedule:

4:00 p.m. Mayor's Welcome
4:15 p.m. Laotian Dance Group
4:30 p.m. African Dance Ensemble – Unity Dance Group
5:00 p.m. Ecuadorian Musical Group named Sumak Pacarina
5:15 p.m. Dominican Folk Dancers
5:30 p.m. Judy's Belly Dancers
5:45 p.m. Piñata - Monroe Webster will take over MC duties now.
6:00 p.m. Karaoke - Shagufta will oversee
6:15 p.m. Traditional Portuguese Dancers
6:30 p.m. Albanian Dancers
6:45 p.m. Latin American Band
7:00 p.m. Closing

Volunteer Responsibilities

- Les asked about making badges for volunteers; everyone agreed that it was a good idea. Les will do them. Les asked to assign specific tasks for volunteers.
- Robin volunteered to coordinate entertainment.
- Robin will photocopy recipes for produce table.
- Shagufta will coordinate Karaoke, and will get high school students to help with directing people to activities as the people enter the park.
- Melissa will be a liaison to the vendors as needed; she will also be at the produce table. Robin will ask Michelle Zychowski to organize games for children in the field area. Felipe and Susan will be asked to be at the information table. Others will help with this. Les will be at the Vision of Naugatuck table. As people draw their vision the art work will be displayed on the fence.
- Chin showed a beautiful banner entitled **A Celebration of People** to place at the entrance to the Park.

Set Up/Break Down

Everyone who is able will meet at the park at 2:00 p.m. when tables and chairs are to arrive. Bridget will bring plastic for table cloths. Volunteers to help with closing and break down are Robin, Melissa, Monroe, Shagufta, Bridget and Les.

The next meeting will be held October 23 at 6:00 p.m. at the Community Room of Naugatuck Savings Bank, 87 Church Street, Naugatuck.

A motion was made by Robin and seconded by Shagufta to adjourn the meeting at 7:20 p.m. All approved.

Respectfully submitted,

Bridget Mariano